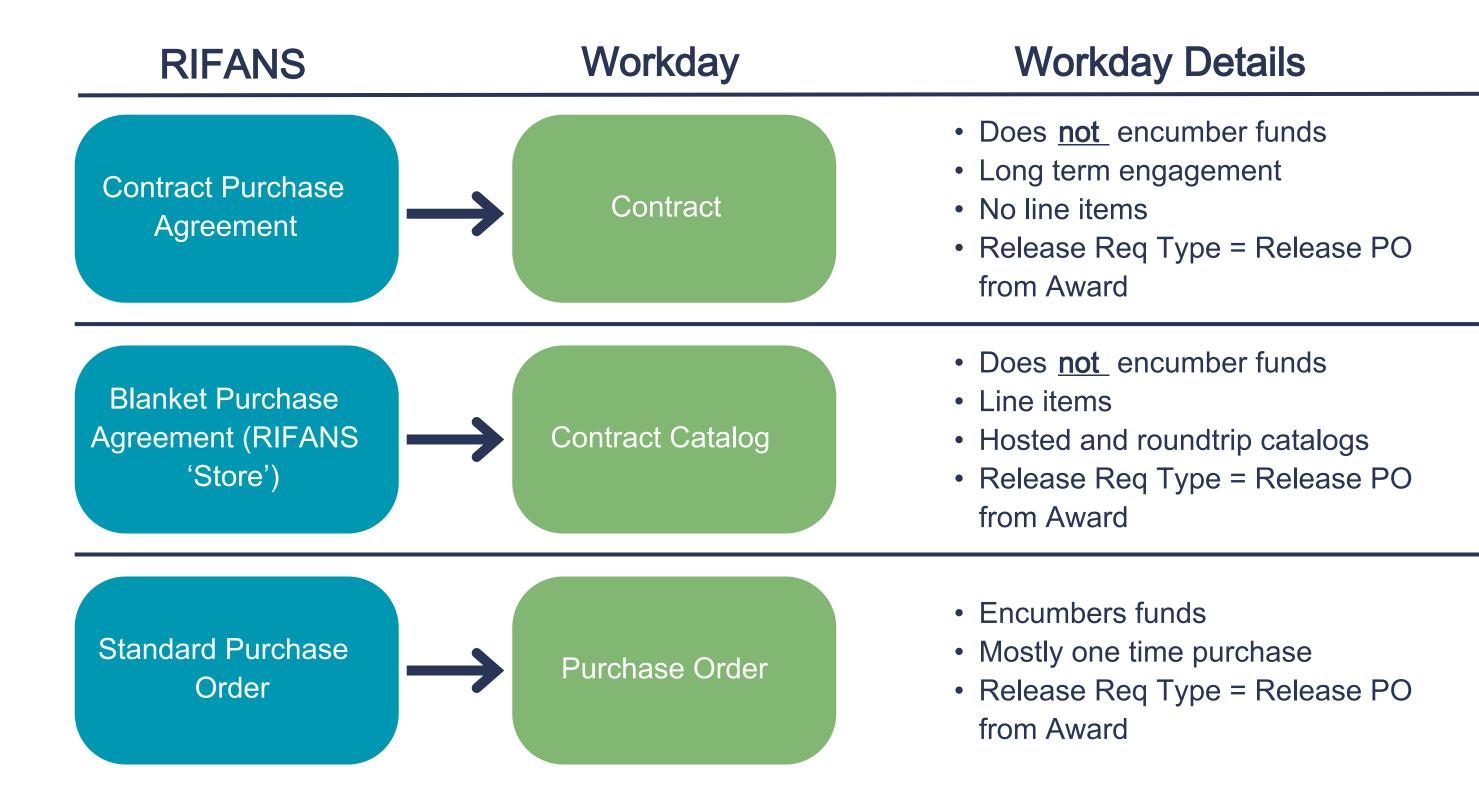
RIFANS TO WORKDAY: REQUISITION TYPES

- Processing will be similar; however, Workday does have some nuances that will require some modifications to process steps.
- Job Aids (user guides) will be shared and posted to assist with the transition.



RIFANS TO WORKDAY: TRANSACTION TYPES

RIFANS WorkDay **Transaction Types** • RFP • Grants • MPA Min i Bid **Contract Purchase** Contract • RFI (results in cancellation) • Sole Source Agreement • Agency Contract • MPAs • MPAs • RFQ (some with longer Blanket Purchase • MPA Contract with Catalog Agreement (RIFANS Contract Catalog term s or multi-release) • Agency Contract with 'Store') • MPA Min i Bid Catalog • Sole Source • RFQ (m ost com m on) Standard Purchase Purchase Order • Request from Contract (release) • SPDA Order • Grants MPA Min i Bid